



Emmaus Centre
Centre of Support for Persons with Special Needs
based in Lviv, Ukraine, is looking for a
HOUSE LEADER



Context

Emmaus Centre – a Centre of Support for Persons with Special Needs, based in Lviv, Ukraine, strives to promote a society more open to persons with a disability.

Created in 2001, Emmaus Centre is an integral part of the **Ukrainian Catholic University**, for which the place given to people with an intellectual disability is one of its foundational cornerstones.

In Ukraine, Emmaus Centre is the **equivalent of the French OCH** (Christian Office for Disabled Persons) in Paris. Like OCH, Emmaus shares common roots and a common spirituality with the international movements of L'Arche and Faith and Light communities, which also exist in Ukraine.

Emmaus Centre's **mission**:

- to help change attitudes in society regarding people with a disability;
- to support families of persons with special needs;
- to promote the integration of persons with a disability within society through the creation of a group home, finding job placements in the regular labor market and organizing socio-cultural activities (integrative theatre, recreational sports, excursions for the most isolated persons, etc).

Since 2013, within the residence of the University where students, staff and several Sisters live together, Emmaus Centre has been operating a **home** for persons with an intellectual disability ("Core Members") and young live-in assistants. With the hope of eventually welcoming 2 more Core Members, currently 4 persons with an intellectual disability and 4 assistants share life together at "**Emmaus House**". On main weekdays the Core Members attend a day program outside the home. Evenings and weekends, they enjoy special bonds of friendship with the assistants and University students while fulfilling their unique mission of breaking barriers and transforming hearts.

For more information on Emmaus Centre: <https://www.facebook.com/emaus.ucu/?fref=ts> (in Ukrainian)

Position available: Emmaus House Leader

Accountable to: Director of Emmaus Centre, Ukrainian Catholic University

This leadership role facilitates, coordinates and participates in caring for the members of the home and works in association with the Director of Emmaus Centre and the house team of assistants. In creating community together, they witness to the value and the unique gifts of each person.

Main responsibilities of the House Leader:

- **Ensure the well-being of persons living in the home**
 - in collaboration with the team of assistants, ensure support for the physical, psychological, spiritual, health, and safety needs of the Core Members with a focus on building meaningful relationships of friendship and mutuality between the Core Members and Assistants and supporting one another's gifts and growth,
 - launch and supervise Individual Development Projects for the Core Members,

- supervise their medical appointments and follow up,
 - ensure continued relationships with their families/guardians,
 - coordinate and safeguard good relations and communication regarding their activities outside the home (workshop, day program, Faith and Light community, etc.)
- **Ensure good functioning of the home**
 - hold House Meetings with attention to community and team building,
 - define and coordinate the duties and tasks of Assistants and Core-members according to the mandate, policies and procedures of Emmaus House,
 - ensure effective planning of household schedules, routines, traditions and organization of community activities and events,
 - conduct the administrative and financial management of the home.
- **Care for the quality of community life within the home and its integration in society**
 - nurture a positive atmosphere and good relationships within the home community in a spirit of welcome, belonging and trust,
 - ensure the integration of Emmaus House in the life of the University Students' Residence,
 - care for the social and spiritual life of the Emmaus House community.
- **Support the daily life of Assistants**
 - hold Team Meetings and ensure opportunities for group sharing and personal accompaniment,
 - support and monitor the Assistants in various aspects of their role such as their personal care support to Core Members, household duties, etc,
 - manage human resources (recruitment, orientation and integration of Assistants and Volunteers, further development of the training plan, performance evaluations).

Desirable qualifications:

- Good knowledge of English,
- Knowledge of Ukrainian, Polish or Russian expected, with readiness to learn Ukrainian where necessary,
- Experience accompanying/supporting persons with an intellectual disability,
- Experience of community life,
- Personal commitment to sharing Christian values, as well as Jean Vanier 's vision regarding the gift and vocation of people with an intellectual disability,
- Desire to work in a faith context within the Ukrainian Catholic University,
- Good Leadership, organizational and administrative skills,
- Community and team building skills, team management experience,
- Effective communication, listening and animation skills,
- Ability to manage change and be flexible.

Working conditions

Full-time role and preferably a live-in position. Start date and status to discuss together (if possible spring/summer 2018, Ukrainian working contract or international volunteer status, like Peace Corps).

Contact/questions

Thank you for sending your CV and a motivation letter to:

Christina Anglès d'Auriac, director of Emmaus

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